

## THE BECKWITH PROCESS

“Our goal is simple: to make the process feel clear, thoughtful, and collaborative from the first idea to the finished home.”

### 01 Share Your Vision

#### Initial contact, project goals, and inspiration

Every great project starts with a dream. Share what you envision, including your must-haves, inspirations, photos, and project details.

From our first call or email, we want to understand your goals, home, and priorities so we can work together to find the right direction for your project and budget.

### 02 Meet & Explore the Possibilities

#### In-home visit, project scope, and ballpark estimate

Once we've talked through the initial details, we'll arrange a meeting at your home. This gives us a chance to connect, see the space, discuss ideas in person, and start outlining the next steps together.

From there, we'll provide a ballpark estimate to help you understand the potential cost and decide whether you'd like to move forward.

There could be a small consultation fee in some cases.\*

### 03 Planning & Detailed Estimate

#### Planning deposit, design, engineering, and detailed pricing

Once you're comfortable with the ballpark, the next step is the planning deposit. This allows us to dig deeper into the details of your project and work toward a more complete picture of the scope and costs.

Once the deposit is received, we put together a detailed estimate including:

- Full Scope of Work (materials, labour, pricing)
- Breaking down the work into categories
- Consulting with subtrades & getting applicable quotes
- Coordinating the design and/or engineering costs where needed.

Every project is different, and the planning required will depend on the scope of work. Our goal is to provide the information needed to make informed decisions before moving into construction.

### 04 Review & Plan the Next Steps

#### Confirming the scope, contract review, permits & financing

Once the detailed estimate is agreed upon, we'll work toward finalizing the construction contract. A separate construction deposit will be required as outlined in your agreement.

Depending on your project, the next steps may include:

- finalizing permits
- arranging financing and securing materials
- coordinating subtrades

Every project is unique. We can help manage the process, from plans and permit submissions to construction, or guide you through the parts you prefer to handle yourself.

### 05 Scheduling & Preparing for Construction

#### Start date, materials, trades and project expectations

With the project details in place, we'll work toward a start date and prepare for construction.

This includes coordinating materials and trades, confirming project expectations and reviewing the schedule and payment terms outlined in your contract.

Work hours, deposits and payment arrangements will be discussed and documented as part of your contract.

### 06 Construction & Communication

#### On-site work, project coordination & progress updates

Our managers and office team work together to coordinate the details, keep the project moving and help ensure the work in your home stays organized, safe, and professional.

Communication remains important throughout construction. Our office team is here to answer questions, address concerns and help keep you informed as your project progresses. We are talking with our team daily.

All contract details need to be communicated by email for proper documentation. We will likely setup text threads with our management team for the smaller daily communications.

### 07 Billing, Changes & Completion

#### Documented changes, progress billing and final walkthrough

Changes can arise during construction. We document approved changes and associated costs in our Beckwith Tracking System.

Billing and project records are shared through QuickBooks and Google Drive. Payment requests follow your agreement and keep the project moving.

At completion, we walk through the finished space together, address any final details, we stand behind our workmanship.

### 08 Built on Integrity, Trust & Quality

#### The standards & values behind the Beckwith experience

At Beckwith, We take pride in our craftsmanship, value the people we work with and believe in building lasting relationships through honest communication and quality work.

Whether you know exactly what you want or are still exploring your options, we're here to help you find the right path forward.

#### Exploring options for your home?

BeHome, a division of Beckwith Contracting, offers consultations for homeowners exploring possibilities such as in-law suites, secondary suites and multigenerational living.

Contact us to start a conversation about your project.



Explore Beckwith :

[www.beckwithcontracting.ca](http://www.beckwithcontracting.ca)

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Explore BeHome :

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